

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
April 15th, 2015

The meeting was Called to Order by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - TJ Slattery, Tom Smith, Linda Roche, Kathy Mudrovic, Betty Barro, Bradley Nowak and Sandy Bichel were present. Valerie Lanning and Mike Ryan were absent.

Others - Maralee Britton – Director, Chris Atkinson – Assistant Director
Nick Donze – Maint, Superintendent, Don Borgmeyer – Enterprise Superintendent
Todd Kassabaum – Chief Ranger

Community Members – Randy Schilling

Verbal Petitions/Public Comments and Response:

A. Request by Festival of the Little Hills to discuss Special Event Use Policy

This request was withdrawn so no one from FOLH was in attendance at meeting.

Staff Reports/Presentations: None

Items for Discussion and/or Action:

Slattery requested that Item I. Resolution #7 for suspension of fireworks be moved to Item A on the Agenda.

A. Resolution #7, 2015 Suspension of Fireworks Prohibition in Frontier Park on Tuesday, May 6, 2015*

Britton presented the Resolution. Mr. Randy Schilling President and CEO of BoardPaq and owner OPO Start Ups requested that the Park Board suspend the prohibition of Fireworks in Frontier Park on May 6th, 2015 so that he could have a short fireworks display to celebrate the opening of the OPO (Old Post Office) as a location for digital start ups. Smith made a motion to approve Resolution #7. Seconded by Nowak. Passed Unanimously.

B. Resolution #4, 2015 Dedicating Former Fire Station Number 2 Located at 1000 Boone's Lick Road for Parks and Recreation Purposes and Placing the Property Under the Control of the Parks and Recreation Board*

Britton presented the Resolution. Smith made a motion to approve Resolution #4. Seconded by Mudrovic. Passed Unanimously.

C. Resolution #5, 2015 Request to declare equipment surplus and dispose on Gov Deals*

Atkinson presented the Resolution. Smith made a motion to approve Resolution #5. Seconded by Nowak. Passed Unanimously.

D. Resolution #6, 2015 Request to dispose of documents*

Atkinson presented the Resolution. Bichel made a motion to approve Resolution #6. Seconded by Nowak. Passed Unanimously.

E. Contract with First Student to provide transportation during 2015 summer day camp in an amount not to exceed \$12,505.00*

Atkinson presented the contract. Nowak made a motion to approve the contract. Seconded by Roche. Passed Unanimously.

F. Contract with Missouri Machinery/The Pump Shop for Aquatic Facility pump repairs in an amount not to exceed \$10,000.00*

Atkinson presented the contract. Smith made a motion to approve the contract. Seconded by Roche. Passed Unanimously.

G. Contract with Asphaltic Maintenance & Construction Inc. to provide asphalt, asphalt repair and seal coating throughout parks system in an amount not to exceed \$70,500.00*

Atkinson presented the contract. Nowak made a motion to approve the contract. Seconded by Mudrovic. Passed Unanimously.

H. Change Order #1 with Gamma Tree Experts for additional tree removals. Adding \$21,050.00 to original contract amount of \$14,000. New contract amount will be \$35,050.00*

Atkinson presented the contract/change order. Bichel made a motion to approve the contract/change order. Seconded by Roche. Passed Unanimously.

I. Transfers over \$5,000.00*

Britton presented the transfer. Smith made a motion to approve the transfer. Seconded by Mudrovic. Passed Unanimously.

Meeting Minutes:

A. Parks & Recreation Special Meeting April 1st, 2015*

Nowak moved to approve the meeting minutes as presented. Seconded by Mudrovic. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report

Motion was made by Barro to approve the Consent Agenda. Seconded by Nowak. Passed unanimously.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders: None

Directors Report:

- A. **Thank You's (As Available)** – None
- B. **General Department Update**

Britton updated the Board on the status of the "Recreation Pier Project" being handled by the Public Works Department. The Council voted at their last meeting to leave the piers in place until the work has been completed at Bangert Island. This could potentially be 1 or 2 years from now.

Also updated the Board on the Aquatic surveys that have been sent out via the water bill. Residents have the option to respond with a hard copy or go online and complete the digital version. Staff is also undertaking program and facility rental surveys to get feedback from our users.

Board Member Announcements and Reminders:

Nowak asked if raising the thresholds of purchasing levels had been discussed recently. For example any purchase over \$5000 requires Park Board approval. Smith said that it used to be lower and was raised several years ago. This issue will be placed on an upcoming Work Session Agenda for discussion.

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: None

Cemetery Report: None

Legislative Report: None

At 6:23pm Nowak Made a Motion to go into Closed Session to discuss:

B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**

Seconded by Smith.

Roll Call Vote. Barro – Yes, Bichel –Yes, Mudrovic – Yes, Nowak – Yes, Roche – Yes, Slattery – Yes and Smith – Yes.

Entered into Closed Session to discuss possible real estate purchase.

At 6:39pm Smith Made a Motion to go back into Regular Session.

Seconded by Bichel.

Roll Call Vote. Barro – Yes, Bichel –Yes, Mudrovic – Yes, Nowak – Yes, Roche – Yes, Slattery – Yes and Smith – Yes.

As there was not any other business to discuss Mudrovic moved for Adjournment at 6:40 pm. Motion was seconded by Roche. Passed unanimously.

Meeting: April 15th, 2015

Respectfully Submitted,

Valerie L. Slattery
T.J. Slattery - President

Sandy Bichel
Sandy Bichel-Secretary