

SAINT CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
December 1st, 2010

The meeting was Called to Order by President Walendy at 6:00 pm in the American Legion Meeting Room at Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - Valerie Lanning, Tom Probst, Tom Smith, Laura Lyon, Mary Ann Ohms, TJ Slattery, and John Walendy present for Roll Call; Kathy Mudrovic, Don Morgan Council Liaison Bridget Ohmes, and Laurie Feldman, Council Liaison absent.

Others - Maralee Britton - Director Parks and Recreation, Chris Atkinson - Assistant Director, George Dallmeyer - St. Charles Kiwanis.

Slattery made a motion to address a member of the public "George Dallmeyer" before proceeding with the rest of the agenda. Seconded by Lanning. Passed unanimously.

George Dallmeyer representing the St. Charles Kiwanis Club wanted to find out the process for placing a memorial bench at Blanchette Park for Gilbert "Gill" Lauer. Britton commented that it is possible and that we would send the information that he needed from the Park Foundation to fill out to him and the Kiwanis Club.

Discussion and consideration of a contract with World Wide Technologies for replacement of computers in an amount not to exceed \$5148: A Staff memo dated November 23rd, (attached) recommends the replacement of 9 computers as part of the ongoing replacement schedule. Britton informed the Board of another issue with a computer not on the original replacement list. Probst moved to approve the purchase of 10 computers rather than 9 for an amount not to exceed \$5720. Seconded by Slattery. Passed unanimously.

Discussion and consideration of a Resolution supporting the application of a Land and Water Conservation Fund (LWCF) Grant:

A Staff memo dated November 23rd, (**attached**) requests that the board support the application for a \$75000 grant for the accessible playground in Jaycee Park. Probst moved to approve the request. Seconded by Smith. Passed unanimously.

Discussion and consideration of a contract with Fleetcor Technologies. Dba Fuel Man, in an amount not to exceed \$99,105:

A Staff memo dated November 29th, (**attached**) requests the approval of a contract with FleetCor Technologies to provide the fuel needed for the operation of all vehicles in all divisions within the Parks & Recreation Department. Atkinson pointed out the last years amended fuel budget was \$91,500 and hopefully that the new contract of \$99,105 should be enough to avoid any change orders. Slattery moved to approve the contract. Seconded by Lyon. Passed unanimously.

Request to Adjust Hours of Operation on December 22, 2010:

A Staff memo dated November 29th, (**attached**) requests that the Board adjust the hours of operation on December 22nd to close at noon. This would allow the staff to attend a Holiday Party. Lanning moved to approve the request. Seconded by Ohms. Passed unanimously.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Walendy indicated that both Jaycee and Kiwanis Park looked good.

Probst reported that McNair looked good.

Ohms reported DuSable looked good, some water at Bales.

Lanning reported that Fountain Lakes looked great and that the Skate Park is well used.

Smith and Lyon passed.

Slattery reported that Soccer Complex looked good.

As there was not any other business to discuss Slattery moved for Adjournment at 6:25pm. Seconded by Smith. Passed unanimously.

Park Board Work Session Meeting: December 1st, 2010

Respectfully Submitted,

John Walendy - President

Valerie Lanning - Secretary