

6C.

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**  
**JANUARY 2nd, 2013**

The meeting was Called to Order by President Slattery at 6:00 pm in the American Legion Meeting Room at Memorial Hall. Roll Call noted the following present for the meeting:

Park Board -	Valerie Lanning, TJ Slattery, Laura Lyon, Tom Probst, Mike Ryan, Kathy Mudrovic, Valerie Lanning, Linda Roche, Tom Smith and Council Liaison Bridget Ohmes were present for Roll Call. John Walendy was absent.
Others -	Maralee Britton - Director Parks and Recreation, Chris Atkinson – Assistant Director Missy Hollander – Aquatics Coordinator Kalen Ponche – St. Charles Patch

**2012 Aquatics Report**

See attached report. Hollander presented the Board with the year ending attendance and financial reports for the 3 aquatic centers. Overall the pools were well attended and the year went well. Probst asked about the financial loss at McNair Pool. Hollander highlighted that she was planning on implementing “private lessons” at McNair due to the demand from the public and the space and time available at that pool. Slattery thought that was a great idea. Lyon also asked if more adult programming can be done at the pool. Probst asked if it was possible to heat or cover pool to retain heat for senior classes. Hollander said she would look into it. The Board thanked Hollander for her and her staffs work.

**2012 Accomplishments Report**

See attached memo. Britton explained that the Executive Committee has already viewed this list during their meeting and asked that it be shared with the entire Board. Some of the highlights: hiring of new supervisory staff, implementation of turf management program, purchase of maintenance work order system, new recreation programs and the completion of Discovery Playground at Jaycee Park. Slattery said that 2012 had been an excellent year for the department. He would like to continue this momentum on to 2013.

**2013 Department Priorities**

Board wanted to identify completing Webster Park as a major goal for 2013. As well as continuing to take care and maintain the parks and assets we currently have. Board would also like to see more progress reports with photographs showing projects and their status. Staff said they would implement it in time for the next meeting.

**Consideration of revisions to “Permits for use of Pavilions Policy”\***

Britton presented a change to the current policy. The change would prohibit sales of any kind in any park pavilion and states that special events must rent pavilions if their event will create issues for other people wanting to rent the pavilion. Probst made a motion to revise the “Permits for use of Picnic Shelter/Pavilion Policy” as presented. Seconded by Lyon. Passed unanimously.

**Consideration of revisions to “Special Events Policy”\***

Britton presented a change to the current policy. The change would bring up to date the wording about “service animals” in Frontier Park and clarifies that events with animals in the actual event is acceptable as long as a permit is issued by the Parks & Recreation Department. Lyon made a motion to revise the “Special Event Policy” as presented. Seconded by Lanning. Passed unanimously.

**Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Lanning reported that Kiwanis Park and Fountain Lakes were busy and looked good. Asked about the broken clock in Berthold Square Park. Staff said they would look into it.

Probst- Cemetery looked good. Circle Drive and Booneslick he saw no people using them.

Lyon reported that the Dog Park, Frenchtown and DuSable looked good. Lyon asked about either updating or moving the signage in the Dog Park. She has witnessed some illegal behaviors and wondered if that might help.

Slattery – Vogt Brothers looked good.

Ryan – Fox Hill looks good, Mueller Complex looks good. Asked about dog waste issue on trails on the Boschart Greenway.

Roche – Wapelhorst and Schaefer looked good..

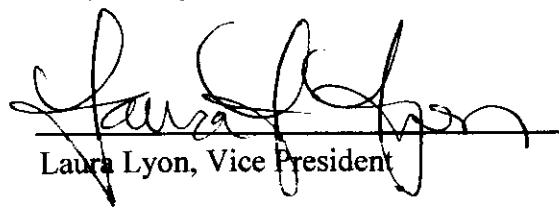
Mudrovic – Westwinds quiet, Jaycee looked good and the playground was busy and McNair looked good.

Smith – Blanchette looks good.

As there was not any other business to discuss Probst moved for Adjournment at 6:58pm. Seconded by Smith. Passed unanimously.

Park Board Work Session Meeting: January 2nd, 2013

Respectfully Submitted,



Laura Lyon

Laura Lyon, Vice President



Valerie Lanning

Valerie Lanning - Secretary

