

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**  
**JANUARY 7TH, 2014**

The meeting was Called to Order by Vice-President Lanning at 6:00 pm in the American Legion Meeting Room at Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - Valerie Lanning, Kathy Mudrovic, Mike Ryan, Linda Roche, Sandy Bichel, Brad Nowak, Tom Smith and Council Liaison Feldman were present. TJ Slattery and Betty Barro were absent.

**Others -** Maralee Britton - Director Parks and Recreation,  
Chris Atkinson – Assistant Director  
Nick Donze –Maintenance Superintendent

### 3. Propane Conversion Update

Atkinson and Donze updated the Board on the process and progress that was made in 2014 during the first year of the propane conversion project for mowers and some support equipment. All of the financial data was presented. It included the hard purchasing costs, the amount of money received through rebates and the operational costs/savings. Staff has been very pleased with the transition and with the financial savings that hopefully will be ongoing when it comes to fuel costs. Council Liaison requested that staff prepare this information to be presented to the City Council at their meetings and/or at the upcoming joint work session.

#### 4. 2105 Projects Report

Britton and Atkinson presented the Board with a new format for how staff is going to track and report back the Board the status of projects. This new format will be used on the larger projects and includes timeline milestones and financial data. The Board liked the new format.

Atkinson also presented a year end review of the 2014 projects that included photographs. These projects included the playground and trails at Webster/Heatherbook, Infields and spectator area at Wapelhorst, asphalt projects, Fountain Lakes trail and erosion projects, tuck pointing and roofing projects.

## 5. Adopt a Park.

Ryan: Fine Nowak: Good

**Roche:** Good. **Bichel:** Good.

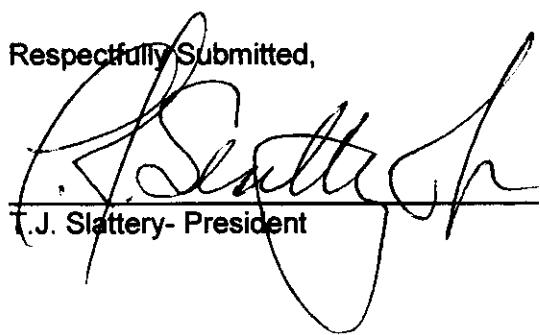
**Mudrovic:** Good.

Council Liaison Feldman requested that more trees be planted at Vogt Brothers Park.

As there was not any other business to discuss Ryan moved for Adjournment at 6:58pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting January 7th, 2015

Respectfully Submitted,



T.J. Slattery- President



Sandy Bichel

Sandy Bichel- Secretary