

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
July 1, 2010**

The meeting was Called to Order by President Walendy at 6:00 pm in the Parks and Recreation Conference Room at Blanchette Park. Roll Call noted the following present for the meeting:

Park Board - Valerie Lanning, Don Morgan, Mary Ann Ohms, Tom Probst, TJ Slattery, John Walendy, present for Roll Call; Kathy Mudrovic coming in after Roll Call, with Laura Lyon, Tom Smith and Laurie Feldman absent.

Others - Maralee Britton - Director Parks and Recreation, Todd Kassabaum - Chief Park Ranger, Jim Phillips - Maintenance Superintendent, Mark Hollenberg - Cemetery Maintenance Supervisor.

Discussion of Oak Grove Cemetery Ordinances and Fees:

The Cemetery Advisory Board has reviewed and approved the Rules and Regulations, the Fee Structure for the Cemetery. The Rules and Regulations have not been updated since the 1950's. The Fees have not been adjusted since 2003. The Cemetery is a service that is provided for the residents of the City of St. Charles.

After discussion, Staff will compare the proposed changes to the Rules and Regulations to the current Ordinances as to avoid conflicts. The Rules and Regulation will be adopted by City Council Ordinance while the fees are established within the City Code of Ordinances. Staff will return to a future meeting with a final recommendation.

Discussion of Administration Building Expansion:

The Planning and Development Committee discussed the scope of services for the Administration Building addition. After extensive discussion, Morgan made the motion to pursue the Scope of Service not to exceed \$68,500. Seconded by Slattery. Passed

unanimously.

Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System.

Walendy stated Jaycee Park looked good. Kiwanis outfield on diamond #2 will require more time to repair itself after the lime pipe exploded in the outfield.

Ohms indicated that DuSable Park looks good.

Morgan was next stating that Wapelhorst looks good except the pot hole near Shelter #3 that needs filled.

Lanning stated that Berthold, Kister, Fountain Lakes look good. Frontier Park is looking better.

Mudrovic indicated that Blanchette and Frenchtown look good.

Slattery stated Soccer Complex/Fox Hill look good.

Probst was next stating McNair/Westwinds are looking good.

As there was not any other business to discuss Slattery moved for **Adjournment** at 7:10 pm. Motion seconded by Lanning. Passed unanimously.

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Respectfully Submitted,

John Walendy - President

Valerie Lanning - Secretary