

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
June 17th, 2015

The meeting was Called to Order by President Slattery at 6:00pm in the Meeting Room in Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - TJ Slattery, Kathy Mudrovic, Betty Barro, Bradley Nowak, Linda Roche, Valerie Lanning, Mike Ryan and Sandy Bichel and Council Liaison Herrmann were present. Tom Smith was absent.

Others - Maralee Britton – Director, Chris Atkinson – Assistant Director
Don Borgmeyer – Enterprise Superintendent, Nick Donze – Maint. Superintendent
Danielle Kruger – Concession Coordinator, Teresa Martchink – Recreation Coordinator
Monica McCarthy – Administrative Coordinator, Todd Kassabaum – Chief Ranger

Community Members –

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations: None

Items for Discussion and/or Action:

A. Resolution #11, 2015, Recommending the Replacement or Renovation of Aquatic Facilities at Blanchette, McNair and Wapelhorst Parks*

Britton presented the Board with Resolution #11. This would mean the Park Board making the recommendation to City Council that Wapelhorst Aquatic Facility would be renovated, and that Blanchette Aquatic Facility would be replaced with indoor/outdoor components and that McNair Aquatic Facility would remain open until it was no longer sustainable/feasible to operate. The financial request is for \$25.7 Million and the suggested date of the ballot question would be November 8th, 2016.

Nowak pointed a small typo (word missing).

This resolution along with other documents would be discussed at the Joint Work Session scheduled for July 14th, 2015.

Barro made a motion to approve Resolution #12, 2016 as amended. Seconded by Nowak. Passed Unanimously.

B. Consideration for Approval the 2016 Parks and Recreation Budget*

Britton presented the 2016 Parks & Recreation Department Budget. Each Division Director and Supervisor went through briefly each of their sections of the budget and highlighted any changes or differences over past years budgets. Nowak made a motion to approve the 2016 Parks and Recreation Department Budget. Seconded by Mudrovic. Passed Unanimously.

C. Contract with Missouri Machinery – Pump Shop for the emergency purchase and install of a replacement pump at Wapelhorst Aquatic Facility in an amount not to exceed 7,500.00*

Atkinson presented the contract for the emergency purchase. Mudrovic made a motion to approve the contract. Seconded by Roche. Passed Unanimously.

D. Change Order #2 with Concentra for providing drug tests for new employees adding \$2,774.00 to make new contract amount \$12,144.00*

Atkinson presented the Change Order. Barro made a motion to approve the Change Order. Seconded by Ryan. Passed Unanimously.

E. Inclusion Coordinator Contract 2015 – 2016 in an amount not to exceed \$7,835.66

Atkinson presented the contract. Bichel made a motion to approve the contract. Seconded by Mudrovic. Passed Unanimously.

Meeting Minutes:

A. Parks & Recreation Board Meeting May 20, 2015*

Nowak requested that some verbiage under the Verbal Petition section be re-worded. Staff said they would take care of it and bring it back to the next meeting with the changes.

B. Parks & Recreation Work Session Meeting June 3, 2015*

Nowak moved to approve the meeting minutes as presented. Seconded by Mudrovic. Passed unanimously.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report

Motion was made by Barro to approve the Consent Agenda. Seconded by Roche. Passed unanimously.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders: None

Directors Report:

- A. Thank You's (As Available)
- B. General Department Update.

Britton reminded the Board Members that the annual Chamber after Hours was going to be in June 25th at Webster Park. Also reminded the board members that she will be out of the office on vacation June 26th – July 6th.

Board Member Announcements and Reminders: None

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: None

Cemetery Report: None

Legislative Report: None

At 6:54pm Lanning Made a Motion to go into Closed Session to discuss the following:

Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**

Seconded by Mudrovic.

Roll Call Vote: Barro – Yes, Bichel – Yes, Nowak – Yes, Roche – Yes, Lanning – Yes, Ryan – Yes, Slattery – Yes, Nowak – Yes, Mudrovic – Yes.

At 7:13 Bichel Made a Motion to leave Closed Session and go back into Regular Session.
Seconded by Barro.

Roll Call Vote: Barro – Yes, Bichel – Yes, Nowak – Yes, Roche – Yes, Lanning – Yes, Ryan – Yes, Slattery – Yes, Nowak – Yes, Mudrovic – Yes.

As there was not any other business to discuss Roche moved for Adjournment at 7.14 pm. Motion was seconded by Barro. Passed unanimously.

Meeting: June 17th, 2015

Respectfully Submitted,

Valerie Lanning
Valerie Lanning
Vice President

Sandy Bichel
Sandy Bichel-Secretary