

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
January 6th, 2016

The meeting was Called to Order by President Bichel at 6:02 pm in the American Legion Meeting Room at Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - Betty Barro, Sandy Bichel, David Fichtenmayer, Valerie Lanning, Kathy Mudrovic, Brad Nowak, Tom Smith, and Mike Ryan were present.

TJ Slattery was absent

Others - Maralee Britton – Director
Todd Kassabaum–Chief Ranger
Don Borgmeyer – Enterprise Superintendent
Monica McCarthy – Administrative Coordinator
Nick Donze, Maintenance Superintendent
Gary Gerber – Maintenance Foreman

3. Budget Amendment #1, 2016*

Britton presented the Board Members with several different parts of the budget amendment. There was a Maintenance, Aquatics and Ranger Section in relation to the Replacement Fund. There was also a section on the open Purchase Orders that needed to be moved from 2015 to 2016. The final section referenced all of the projects that had remaining balances and the new projects that needed to be created in the 2016 CIP.

Smith identified some issues with the financial data in the Maintenance Replacement Fund Spreadsheet. Staff worked through the issues and discovered that the "Saved to Date" column had the lines out of sequence. The corrections were made and the bottom line remained the same. Nowak and Barro also identified some typos. Staff said they would correct the typos.

Smith made a motion to approve Budget Amendment #1 as corrected. Seconded by Nowak. Passed Unanimously.

4. Transfers over \$7,500.00*

Atkinson presented the Board with two transfers that were over \$7,500.00. Both transfers moved funds back into the projects that they were taken from in the previous budget year.

Nowak made a motion to approve the transfers. Lanning seconded the motion which then passed unanimously.

5. Flood Update

Atkinson showed the Board photographs that were taken by staff during the recent rain/flood event. Photographs were taken for historical records at what river level different park and park amenities are affected. Highlighted some of the areas that sustained damage. (Webster Park entrance road, Fountain Lakes landslides and Eco Park erosion and silt issues.)

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Fichtenmayer- Kiwanis Park looks good.

Barro - Good

Smith – Webster looks good. Asked about deer hunting. Staff is aware and has confiscated equipment and is increasing patrols.

Ryan - Fox Hill and Soccer Park are both doing ok. Asked about orange fencing between park and private property. Also asked staff to look at the chain link backstop to make some repairs. Staff said they would look into his concerns.

Lanning – Frontier Park, Berthold Square and Kister Park all looked good.

Bichel – Asked about the storyboard walk and the start and stop point. IF you enter the park from another direction the walk does not start at #1. Staff said the walk was designed to be accessed from the other park entrance.

Nowak – Good.

At 7.07 Smith Made a Motion to go into closed session to discuss:

C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)**

Motion was seconded by Ryan. Roll Call Vote:

Barro – Yes, Bichel – Yes, Fichtenmayer – Yes, Lanning – Yes, Mudrovic – Yes, Nowak – Yes, Smith – Yes, Ryan – Yes.

At 7:19 Lanning Made a Motion to come out of Closed Session. Seconded by Nowak.

Roll Call Vote:

Barro – Yes, Bichel – Yes, Fichtenmayer – Yes, Lanning – Yes, Mudrovic – Yes, Nowak – Yes, Smith – Yes, Ryan – Yes.

As there was not any other business to discuss Smith moved for Adjournment at 7:20pm. Seconded by Lanning. Passed unanimously.

Park Board Work Session Meeting January 6th, 2016

Respectfully Submitted,



Sandy Bichel- President



Mike Ryan- Secretary