

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
February 3rd, 2016

The meeting was Called to Order by President Bichel at 6:04 pm in the American Legion Meeting Room at Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - Betty Barro, Sandy Bichel, David Fichtenmayer, Valerie Lanning, Kathy Mudrovic and Mike Ryan and Council Liaison Laurie Feldman were present.

Brad Nowak, Tom Smith & TJ Slattery were absent

Others - Maralee Britton – Director
Todd Kassabaum–Chief Ranger
Don Borgmeyer – Enterprise Superintendent
Monica McCarthy – Administrative Coordinator
Missy Hollander – Aquatics Coordinator

3. Aquatics Report.

Aquatics Coordinator Hollander presented the 2015 aquatics report. Some highlights:

- Weather was a factor again when it comes to attendance, opening and closing and programs.
- Aquacycle and other exercise classes were a success. Looking to build on those successes in 2016.
- Keeping the aquatic facilities open later in the summer where possible was successful. Hoping to increase the number s in 2016 now that the dates and times have been set I advance of the season rather than deciding to do it mid season.

The Board thanked Hollander for her presentation and for all that she does for the Department.

Britton thanked Hollander and noted that Hollander had been attending training on public speaking.

4. Ranger Report,

Chief Ranger Kassabaum presented his report. Some of the highlights:

- Ranger activity increased in 2015 over 2014. Mainly due to having a full year of statistics rather than a partial year the year before. Most of the activity involves area checks, building checks and foot patrol.
- There was a 50% decrease in property damage.
- There were 0 tickets for “Domesticated animals in Frontier Park” in 2015 compared to 57 in 2014. Possibly due to event attendees getting used to the enforcement of that law.
- Special Events take approx 11% of Ranger hours worked.
- COPS Camp was again a success with 127 kids attending the program.

Council Liaison Feldman asked that Chief Ranger Kassabaum prepare a short statement about the parks (Vogt, Webster & Heatherbook) in her ward and the Ranger presence and activity in each of those parks for her newsletter.

5. **Contract with George Zorescu to be a motorcycle safety instructor and onsite mechanic in 2016 in an amount not to exceed \$13,600.00***

Atkinson presented the contract. This contract was being requested at this time due to a tight timeline on getting the motorcycle range ready for a visit by the State of Missouri. Lanning made a motion to approve the contract. Seconded by Mudrovic. Passed unanimously.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Fichtenmayer- Kiwanis Park looks good.

Barro – Booneslick looked good, Circle Drive looked like the playground needed some more mulch and the playground needed the paint touched up. Also noted that there were 17 headstones that may need repaired/replaced. Staff said that they would look into the concerns.

Ryan – Good.

Lanning – Frontier Park, Berthold Square and Kister Park all looked good.

Bichel – Good

Mudrovic – Wapelhorst and Schaefer Parks looked good.

At 7:06 Lanning Made a Motion to go into closed session to discuss:

- C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)**

Motion was seconded by Mudrovic. Roll Call Vote:

Barro – Yes, Bichel – Yes, Fichtenmayer – Yes, Lanning – Yes, Mudrovic – Yes, Ryan – Yes.

At 7:29 Mudrovic Made a Motion to come out of Closed Session. Seconded by Ryan.

Roll Call Vote:

Barro – Yes, Bichel – Yes, Fichtenmayer – Yes, Lanning – Yes, Mudrovic – Yes, Ryan – Yes.

As there was not any other business to discuss Lanning moved for Adjournment at 7:30pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting February 3rd, 2016

Respectfully Submitted,

Sandy Bichel
Sandy Bichel- President

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Mike Ryan- Secretary