

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**  
**August 3rd, 2016**

The meeting was **Called to Order** by President Bichel at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

**Park Board -** Sandy Bichel, CJ Evans, Valerie Lanning, Kathy Mudrovic, Tom Smith, David Fichtenmayer, and Mike Ryan were present. Nowak was absent.

**Others -** Maralee Britton – Director  
Chris Atkinson -Assistant Director  
Don Borgmeyer – Enterprise Superintendent  
Todd Kassabaum - Chief Park Ranger

President Bichel introduced the newest Park Board member CJ Evans.

All of the Board members and staff present introduced themselves and Evans also introduced herself. The Board welcomed Evans.

**3. Contract with Ideal Landscape Group to complete the Webster Park Landslide Repair Project in an amount not to exceed \$172,987.50\***

Atkinson presented the contract for the Webster Park Landslide Repair Project. 2 bids were received and both came in around the Engineers estimate.

Lanning made a motion to approve the contract. Seconded by Fichtenmayer. Passed unanimously.

**4. Change Order #1 to purchase Order with Leon Uniform Supply Company. Adding \$4,000.00 to original PO amount of \$5,400.00. New PO amount will be \$9,400.00\***

Atkinson presented the change order. Necessary due to high turnover in full time and seasonal Rangers.

Smith made a motion to approve the change order. Seconded by Mudrovic. Passed unanimously.

**5. Proposition P Discussion.**

Britton updated the Board that Prop P passed in the election on August 2nd. Result still needs to be verified at the County and the State of Missouri. Britton thanked staff and the Board for their effort and support. The Board also thanked Britton and staff for all of their hard work. Staff have a meeting scheduled for August 18th with the Finance Department to go over the next steps. Current goal is to bring some form of consultant contract before the Board in September so that deadlines can be met in regards to design documents and construction.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Fichtenmayer – Fountain Lakes and Kiwanis looked good.

Lanning – Frontier Park, Berthold Square and Kister Park all looked good.

Bichel – Jaycee looked good. Asked if there was anything that could be done to improve the lighting in the Webster building. Staff said they would look into it.

Mudrovic – Wapelhorst and Schaefer Parks looked good.

Smith - Blanchette looked good.

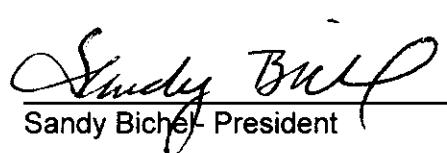
Ryan - Soccer Park looked good and said the grass was getting long along the Boschert Greenway.

Evans - Was just appointed to the Board and was not aware.

As there was not any other business to discuss Lanning moved for Adjournment at 6:48pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting August 3rd, 2016

Respectfully Submitted,

  
\_\_\_\_\_  
Sandy Bichel- President

  
\_\_\_\_\_  
Mike Ryan- Secretary