

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD
July 6th, 2016

The meeting was **Called to Order** by President Bichel at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Sandy Bichel, Valerie Lanning, Kathy Mudrovic, Brad Nowak, Tom Smith, David Fichtenmayer, Mike Ryan and Council Liaison West were present. Betty Barro was absent.

Others - Maralee Britton – Director
Chris Atkinson -Assistant Director
Don Borgmeyer – Enterprise Superintendent
Nick Donze - Maintenance Superintendant
Todd Kassabaum - Chief Park Ranger

3. Consideration and approval of 2017 Parks & Recreation Department Budget.*

Britton presented the 2017 Parks & Recreation Department Budget. This budget was viewed, discussed and recommended for full Park Board approval by the Finance Committee on June 21st. Final Park Property Tax numbers are not known at this time and will not be known until set by the City Council in August. If any changes are necessary they will be brought back to the Park Board for approval. There were very few changes in the operational budget. The CIP also has few changes. However if Proposition P passes in August changes may need to be made.

Nowak made a motion to approve the 2017 Parks and Recreation Budget. Seconded by Lanning. Passed unanimously.

4. Consideration and recommendation of 2017 Cemetery Budget.*

Britton presented the 2017 Cemetery Budget. This budget was viewed, discussed and recommended for full Park Board recommendation by the Finance Committee on June 21st. The Cemetery Budget is approved by the City Council during the City budget process.

Smith made a motion to recommend the 2017 Cemetery Budget. Seconded by Lanning. Passed unanimously.

5. Contract with Grand Canyon Railway to provide lodging, meals, train ride, bus tour and admission on September 30th and October 1st, 2017 during National Parks & Monuments trip in an amount not to exceed \$21,027.52.*

Atkinson presented the contract for a trip in 2017. Contract includes lodging, meals, train ride, bus tour and admission to the Grand Canyon.

Lanning made a motion to approve the contract. Seconded by Fichtenmayer. Passed unanimously.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Fichtenmayer – Fountain Lakes and Kiwanis looked good.

Nowak - Jaycee, Wapelhorst and Vogt Brothers all looked great.

Lanning – Frontier Park, Berthold Square and Kister Park all looked good.

Bichel – Good.

Mudrovic – Wapelhorst and Schaefer Parks looked good.

Smith - His parks all look good.

Ryan - Soccer Park looked good and said the grass was getting long along the Boschert Greenway.

At 6:40pm Smith Made a Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)

Seconded by Lanning.

Roll Call Vote: Fichtenmayer - Yes, Bichel - Yes, Lanning - Yes, Mudrovic - Yes, Nowak - Yes, Ryan - Yes and Smith - Yes.


At 7:03pm Lanning Made A Motion to come out of Closed Session. Seconded by Mudrovic.

Roll Call Vote: Fichtenmayer - Yes, Bichel - Yes, Lanning - Yes, Mudrovic - Yes, Nowak - Yes, Ryan - Yes and Smith - Yes.

As there was not any other business to discuss Smith moved for **Adjournment** at 7:04pm. Seconded by Mudrovic. Passed unanimously.

Park Board Work Session Meeting July 6th, 2016

Respectfully Submitted,


Sandy Bichel, President


Mike Ryan- Secretary