

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**

**November 2nd, 2016**

The meeting was **Called to Order** by President Bichel at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

**Park Board -** Sandy Bichel, CJ Evans, Drew Garvey, Valerie Lanning, Tom Smith, David Fichtenmayer, Mike Ryan and Council Liaison Mary West were present. Kathy Mudrovic Bradley Nowak were absent.

**Others -** Maralee Britton – Director  
Chris Atkinson -Assistant Director  
Nick Donze - Maintenance Superintendent  
Chris Bunch - Construction Foreman

**3. Park Signage Program Update**

Atkinson, Donze & Bunch presented the Board with samples of materials that staff would like to utilize in the new Park Signage Program that will be initiated in 2017. Sign material will be vinyl deck material that can be routed using the Departments own CNC routing machine. Monument entrance signs will also use stone veneer. Internal directional signs will use steel posts that will be powder coated in the Departments powder coating oven.

Board like the look and materials that will be used.

**4. Wapelhorst and Blanchette Aquatic Facilities Architecture and Engineering Update**

Britton updated the Board that staff had completed their "kick off" meeting with the aquatics consultants. Presented two preliminary site plans. They were used as the basis of the discussions between staff and the consultant group. Things will be slightly changed and further discussion/meetings will take place to refine the final site plan. Further updates will be provided at future meetings.

**5. Webster Park Landslide Repair Update**

Atkinson showed the Board photographs of the Webster Landslide Repair Project. The project was recently completed by the contractor Ideal Landscape. Once the project is invoiced by the contractor a request for reimbursement from FEMA will be made.

**6. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Fichtenmayer – Oak Grove Cemetery and Booneslick looked good.

Lanning – Frontier Park, Berthold Square and Kister Park all looked good.

Bichel – None.

Garvey – Blanchette looks good.

Smith - Bales and DuSable looks good.

Ryan - Kiwanis and Fountain Lakes were looking good.

Evans - Fox Hill and Fountain Lakes looking good.

At 7:03pm Lanning Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)

Seconded by Fichtenmayer.

Roll Call Vote: Garvey - Yes, Bichel - Yes, Lanning - Yes, Smith - Yes, Evans - Yes, Ryan - Yes, Fichtenmayer - Yes.

At 7:14pm Lanning Made A Motion to come out of Closed Session. Seconded by Smith.

Roll Call Vote: Garvey - Yes, Bichel - Yes, Lanning - Yes, Smith - Yes, Evans - Yes, Ryan - Yes, Fichtenmayer - Yes.

As there was not any other business to discuss Smith moved for **Adjournment** at 7:15pm. Seconded by Ryan. Passed unanimously.

Park Board Work Session Meeting November 2nd, 2016

Respectfully Submitted,

  
Sandy Bicher- President

 11/14/16  
David Fichtenmayer- Secretary