

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**

**March 6th, 2019**

The meeting was **Called to Order** by President Smith at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

**Park Board -** Leah Akers, Sandy Bichel, David Fichtenmayer, Brad Harmon, Mike Ryan, Tom Smith and Alternate Council Liaison Vince Ratchford were present. Patrick Caskey, Kathy Mudrovic, and Bradley Nowak were absent.

**Others -** Maralee Britton – Director,  
Chris Atkinson -Assistant Director,  
Peter VanLinn - Maintenance Superintendant,  
Gary Gerber - Maintenance Operations Foreman,  
Chris Bunch - Maintenance Construction Foreman.

**3. 2018 Maintenance Report**

Peter VanLinn - Maintenance Superintendant presented the information. He listed the number of parks, their amenities/structures and also the number of staff (full time and part time) and equipment/vehicles maintained by the Maintenance Division. For activity hours about one third of all staff time is providing janitorial services for the restrooms throughout the system. In 2018 more time than normal was spent on building maintenance due to the fact that staff was heavily involved in the rehab of the existing entrance building at the Wapelhorst Aquatic Facility. VanLinn also highlighted all of the training his staff had done in 2018 as well as other highlights and goals for 2019.

The Board thanked VanLinn and his staff for all they do for the Department.

**4. Discussion of Fountain Lakes**

Director of Parks & Recreation Maralee Britton began the presentation by highlighting the potential pros and cons of allowing boat usage on the lake(s) at Fountain Lakes Park that were included in the memo that was used for the discussion.

Board members commented on their concerns about user/public safety, how allowing boats impacts fishing from the banks and the fact that boat fishing is allowed in nearby parks to Fountain Lakes (St. Peters - Lakeside 370).

The Board asked staff to look into how the Department can provide more accessible options around the lake. Could be clearing/adding additional areas to fish around the lake. Could be adding a fishing dock or pier.

Staff said they would look into some options and come back to the Board with possible options with costs/timelines.

**5. Discussion and Consideration of an Intergovernmental Cooperation Agreement and Reimbursement Agreement for a Greenway Master Plan County Wide\***

Britton presented the information. Bichel made a motion to approve the agreement; seconded by Ryan which passed.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Akers - Good.

Bichel - Good.

Fichtenmayer - Asked about the "gravel" area behind McNair Field #1. Staff said they are working on this for possible inclusion in the next CIP.

Harmon - Good

Ryan - Good.

Smith - Good.

At 6:52 pm Ryan Made A Motion to go into Closed Session to discuss the following:

B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof.  
(RSMo 610.021.2)

Seconded by Fichtenmayer.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Absent, Mike Ryan - Yes, Tom Smith - Yes.

At 7:12 pm Harmon Made A Motion to come out of Closed Session. Seconded by Bichel.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Absent, Mike Ryan - Yes, Tom Smith - Yes.

At 7:13 pm Ryan Made A Motion to go into Closed Session to discuss the following:

C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)

Seconded by Fichtenmayer.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Absent, Mike Ryan - Yes, Tom Smith - Yes.

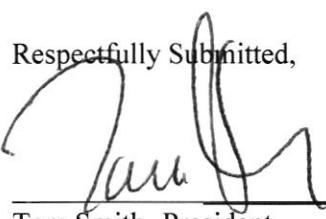
At 7:22 pm Ryan Made A Motion to come out of Closed Session. Seconded by Akers.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Yes, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Absent, Mike Ryan - Yes, Tom Smith - Yes.

As there was not any other business to discuss Fichtenmayer moved for Adjournment at 7:24pm.  
Seconded by Bichel which passed.

Park Board Work Session Meeting March 6th, 2019

Respectfully Submitted,



Tom Smith- President



**Mike Ryan**  
*Vice President*