

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
August 17, 2022

The meeting was **Called to Order** by President Ryan at 6:08pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Denise Childress, Brad Harmon, Tuss Peluchette, Mike Ryan, and Merle Schneider were present. Patrick Caskey, Mike Hannegan, Kathy Mudrovic, Tom Smith and Council Liaison Denise Mitchell were absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director.
Mike Wilkins – Chief Park Ranger.

Others

3. Pledge of Allegiance

4. Verbal Petitions/Public Comments and Response: None

5. Staff Reports/Presentations: None

6. Items for Discussion and/or Action-

A. Review of Proposed Parks and Recreation Board Rules of Order Revisions

Britton highlighted the proposed changes. Request for approval will be at the next scheduled meeting on September 7th, 2022.

B. Discussion of Communications from Residents and Visitors

Britton highlighted the shared email communications (complaints, concerns, recognition) from residents from 1/1/22 through the current date. These communications will become a permanent part of the monthly board agenda.

C. Flooding Damage Updates from July 26, 27 and 28, 2022

Atkinson provided the board with a visual presentation of the damage that took place in multiple park locations when the 11+ inches of rain fell and caused damage throughout the City. At this time projects have been identified but not meeting have taken place with the City or with FEMA to discuss the process moving forward.

- D. Change Order #1 to contract with Capri Pools & Aquatics. Adding \$13,098 to original contract amount of \$16,398 for UV bulb replacement project at the Wapelhorst Aquatic Facility. New contract amount is \$29,496.00***

Atkinson presented the change order. Peluchette made a motion to approve the change order; seconded by Childress.

- E. Change Order #1 to contract with T & L Tree Service. Adding \$22,500 to original contract amount of \$28,500 for tree pruning and removal in parks in 2022. New contract amount is \$51,000***

Atkinson presented the change order. Childress made a motion to approve the change order; seconded by Peluchette.

7. Meeting Minutes:

- A. Parks & Recreation Board Meeting Minutes July 20, 2022*

Childress made a motion to approve the meeting minutes; seconded by Peluchette.

- B. Parks & Recreation Board Closed Session Minutes July 20, 2022; Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)***

Childress made a motion to approve the meeting minutes; seconded by Peluchette.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Absent, Brad Harmon – Yes, Kathy Mudrovic - Absent, Tuss Peluchette Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tom Smith – Absent. Motion passed.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Harmon made a motion to approve the consent agenda; Seconded by Peluchette.

9. **Items Removed from the Consent Agenda:** None

10. **Presidents Announcements and Reminders:** None

11. **Directors Report:**

A. Thank You's (As Available)

B. Community Outreach Update

C. General Department Update

Britton said there would not be a meeting on September 21, 2022 as some staff and Board President Ryan would be out of town attending the National Parks & Recreation Conference in Phoenix, AZ.

12. **Board Member Announcements and Reminders:**

Peluchette asked about some trees at the gate that connects Blanchette Park to the Provence Village. Also asked about the use of road millings in recycled asphalt. Staff will investigate.

Childress said she attended the St. Charles County Bar Association meeting at Jaycee Park. Park looked great. Also thanked staff for their effort during the flooding that took place last month.

13. **Council Liaison Announcements and Reminders:** None

14. **Park Board Liaisons Comments**

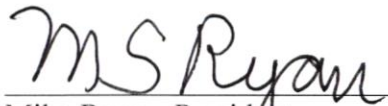
A. Foundation Report: None.

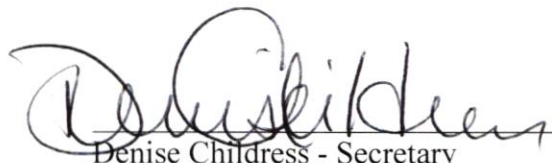
B. Legislative Report: None.

As there was no further business to discuss Peluchette moved for **Adjournment** at 7:08 pm; Seconded by Childress.

Meeting: August 17, 2022

Respectfully Submitted,


Mike Ryan - President


Denise Childress - Secretary