

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD

September 7th, 2022

The meeting was **Called to Order** by President Ryan at 6:00 pm in the American Legion Room at Memorial Hall in Blanchette Park. **Roll Call** noted the following present for the meeting:

Park Board - Mike Hannegan, Brad Harmon, Kathy Mudrovic, Tuss Peluchette, Mike Ryan, Merle Schneider, Tom Smith and Council Liaison Denise Mitchell were present. Patrick Caskey, Denise Childress were absent.

Others - Maralee Britton – Director, Chris Atkinson – Assistant Director, Don Borgmeyer – Enterprise Superintendent, Mike Wilkins, Chief Ranger, Peter VanLinn – Maintenance Superintendent.

3. **Pledge of Allegiance**
4. **Consideration of the proposed Parks and Recreation Board Rules of Order Revisions***

Peluchette made a motion to approve the revisions; seconded by Mudrovic.

5. **Acceptance of donation of 0.09 acres of land 4th & Randolph from the Ostmann Family Partnership, L.P***

Peluchette made a motion to accept the land donation; seconded by Hannegan.

6. **Discussion and Consideration of the 2023 Parks & Recreation Department Budget***

Peluchette made a motion to approve the 2023 Parks & Recreation Department Budget; seconded by Harmon.

7. **Discussion and Recommendation of the 2023 Oak Grove Cemetery Budget***

Peluchette made a motion to recommend the 2023 Oak Grove Cemetery Budget to the City Council; seconded by Mudrovic.

8. **Discussion and Consideration of revisions to the Compensation Policy***

Harmon made a motion to adopt the revised policy; seconded by Peluchette.

9. **Discussion and Consideration of the 2023 Seasonal/Part-Time Wage Grid***

Hannegan made a motion to approve the 2023 wage grid; seconded by Mudrovic.

10. Discussion and Consideration of adjustments to the 2023 – 2028 Capital Improvements Plan*

Peluchette made a motion to approve the adjusted 2023-2028 Capital Improvements Plan; seconded by Smith.

11. Contract with Harrison Group Resort Hotels to provide overnight lodging, meals and activities September 24-27, 2023 for trip participants in an amount not to exceed \$36,303*

Smith made a motion to approve the contract; seconded by Peluchette.

12. Discussion and Consideration of the Membership Agreement with the Eastern Missouri Police Academy*

Smith made a motion to approve the agreement; seconded by Hannegan.

13. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)

Peluchette – Good.

Schneider – Good.

Harmon – Good.

Mudrovic –Good

Smith – Good.

Ryan –Good.

Council Member Mitchell – Mentioned 2 old benches that need repaired.

As there was no further business to discuss Peluchette moved for Adjournment at 6:58pm; Seconded by Smith.

Parks and Recreation Board Work Session Meeting September 7th, 2022

Respectfully Submitted,

MS Ryan

Mike Ryan - President

Denise Childress

Denise Childress - Secretary