

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
October 19, 2022

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Denise Childress, Brad Harmon, Kathy Mudrovic, Tuss Peluchette, Mike Ryan, Merle Schneider and Council Liaison Denise Mitchell were present. Patrick Caskey, Mike Hannegan and Tom Smith and were absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director, Mike Wilkins – Chief Park Ranger, Missy Hollander – Aquatics Coordinator, Tina Sieker – Administrative Coordinator, Jennie Butler – Administrative Assistant

Others Nick Galla – Director of Public Works.

3. Pledge of Allegiance

4. Verbal Petitions/Public Comments and Response: None

5. Staff Reports/Presentations:

Introduction of new staff member Jennie Butler. The Board welcomed her to the City.

At 6:05 pm Peluchette Made a Motion to go into Closed Session to discuss:

A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)

Seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Absent, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tom Smith – Absent. Motion passed.

At 6:56 pm Childress Made a Motion to come out of Closed Session; Seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Absent, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tom Smith – Absent. Motion passed.

6. **Items for Discussion and/or Action-**

A. Discussion and Consideration of Revisions to the Employee Discount Policy*

Britton highlighted the proposed revisions.

Peluchette made a motion to approve the revised policy; seconded by Mudrovic.

B. Amending the 2023 Capital Improvements Plan*

Britton highlighted the proposed amendments.

Childress made a motion to approve the amended 2023 Capital Improvements Plan; seconded by Peluchette.

C. Contract with BAX Engineering to provide professional services for the Fountain Lakes Trail Realignment Project in an amount not to exceed \$16,955*

Atkinson presented the contract. Peluchette had some questions/concerns about the cost of the services.

Harmon made a motion to approve the contract; seconded by Mudrovic.

D. Purchase of 100 tons of infield mix for use at the Wapelhorst Ball Field Complex from Duraedge Products in an amount not to exceed \$12,550*

Atkinson presented the purchase.

Childress made a motion to approve the purchase; seconded by Peluchette.

E. Verbal Update of McNair Aquatic Facility

Atkinson updated the Board on the steps that staff have taken over the last year to attempt to identify the leak in the facility. He also presented some basic cost estimates to make some required improvements to bring the facility up to code and to demolish the entire facility.

Childress asked that staff come back with updated costs for both the closure/demolition option as well as what it would cost to do some of the upgrades that are need in order for the facility to reopen and operate for several more years. Staff will bring those numbers back at an upcoming meeting for further discussion.

7. **Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes August 17, 2022*
- B. Parks & Recreation Finance Committee Meeting August 23, 2022*
- C. Parks & Recreation Board Work Session Meeting Minutes September 7, 2022*
- D. Parks & Recreation Board Work Session Meeting Minutes October 5, 2022*

Childress made a motion to approve the meeting minutes; seconded by Peluchette.

8. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Childress made a motion to approve the consent agenda; Seconded by Peluchette.

9. **Items Removed from the Consent Agenda:** None

10. **Presidents Announcements and Reminders:** None

11. **Directors Report:**

- A. Thank You's (As Available)
- B. Community Outreach Update
- C. General Department Update

Britton highlighted the compliments and complaints that we have received over the last month.

12. **Board Member Announcements and Reminders:** None

13. **Council Liaison Announcements and Reminders:** None

14. **Park Board Liaisons Comments**

A. Foundation Report: None.

B. Legislative Report: None.

As there was no further business to discuss Peluchette moved for **Adjournment** at 8:05 pm;
Seconded by Mudrovic.

Meeting: October 19, 2022

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary